

The generic forecast tasks support preparing and updating the forecast.

The task list for forecast actions and tasks is carefully designed with the knowledge we have built over the years in our planning and control roles. It represents tasks to be completed when preparing or updating a forecast together with workers from other departments.

The set of forecast tasks is fully in sync with the forecast website. The tasks list is easy to amend and adjustable and can absorb the knowledge from your organization. The coding is in line with all other products from the financial suite. The task list is easy to re use over and over again. That is also possible when you have added organizational intelligence.

Business case

Issue a set of tasks for the preparation of update of any forecast and that is catered for assigning tasks, lead times, project management and that makes Excel task lists redundant.

- ✓ Frequency of use: 4 * per year for a couple of weeks
- ✓ Use ability: any organization that frequently prepares or updates a forecast.

Make or buy - payback time

Compare the purchase costs with your cost of making or outsourcing.

Internal development time:

- ✓ Experienced SharePoint user skilled in forecast updates: approx 40 hrs
- ✓ Novice SharePoint user :approx 120+ hours.

Based on this information, you can make up your mind

Payback time for this product: within hours.

Contents of the tasklist

Some tasks in the task list

- ✓ A01 Fixed assets: Reconcile fixed asset list per item with the general ledger and file this check in the PC library
- ✓ A01 Fixed assets: File the depreciation methods per category in the PC library
- ✓ A11 Liquid assets: Match daily statements with GL (last of period+ 1st of new period) library.

Forecast tasks 2010

LSTP 004, V1.4, jan 2010			
New ▾ Actions ▾ Settings ▾			
Activity type	Activity description	Way of working	Start date
A01 Fixed assets	Make and store a complete list Per item - description-period amount-currency-payback.		8/4/2010
A01 Fixed assets	Must include: Capex per period for cash flow planning		8/4/2010
A01 Fixed assets	Must include: Capex and depreciation per department		8/4/2010
A01 Fixed assets	Must include: Depreciation per period and per year		8/4/2010
A03 Shareholdings in companies	New subsidiary, collect all information from Holding's management		8/4/2010
A03 Shareholdings in companies	Extension of shareholding, collect all information from Holding's management		8/4/2010
A03 Shareholdings in companies	Decrease of shareholding, collect all information from Holding's management		8/4/2010
A03 Shareholdings in companies	Sale of subsidiary, collect all information from Holding's management		8/4/2010
A05 Inventories	Inventories, calculate the inventory position based on a		8/4/2010

Functionality

Knowledge workers of the Planning en Control department can use this complete list, amend it or expand it very easily, with the associated efficiency improvement and speed to operation.

This forecast tasks list contains actions/tasks for sales, purchase, manufacturing, HR, asset management, project management etc.

Standard functionality for this task list:

- ✓ A01 Fixed assets: Reconcile fixed asset list per item with the general ledger and file this check in the PC library
- ✓ A01 Fixed assets: File the depreciation methods per category in the PC library
- ✓ A11 Liquid assets: Match daily statements with GL (last of period+ 1st of new period) library.